

This PDF is a preview of the Grants for Apprenticeships application. Questions may change on the final application as we strive to improve our application process every year. If there are any differences in the questions on this preview and on the slideroom application, please refer to the slideroom.com application as the correct and final application.

We are offering reviews of applications in advance of the deadline. If you would like to submit your application for review, please see the instructions on studiopotter.org for more information.

Studio Potter believes in education in all forms, including in our grant process. We welcome questions or concerns from applicants. Please feel free to reach out apprenticeships@studiopotter.org if you have any questions.

Application Questions

Biographical Information

1. **Mentor's Name**
2. **Mentor's Address**
Please include city, state, and zip code. This should be the mailing address for the mentor.
3. **Mentor's Email**
4. **Mentor's Date of Birth**
5. **Mentor Gender**
6. **Mentor Race**
7. **Mentor's US Residency Status**
Only applicants who can legally earn money in the USA are eligible for this grant.
8. **Apprentice's Name**
9. **Apprentice's Address**
Please include city, state, and zip code. This should be the mailing address for the apprentice.
10. **Apprentice's Email**
11. **Apprentice's Date of Birth**
Apprentices must be at least 18 years of age at the start of the apprenticeship.
12. **Apprentice Gender**
13. **Apprentice Race**

Apprenticeship Information

14. **Location of Apprenticeship**
Describe where the apprenticeship will take place
15. **Dates of the Apprenticeship**
16. **Has the mentor or apprentice received a Studio Potter Apprenticeship Grant in the past?**
17. **Has the apprentice participated in an apprenticeship previously?**
** This question has conditional followup questions.*

Attachments – Document Uploads

We will ask you to upload a PDF of the following documents:

1. **Mentor's CV/Resume ***
2. **Mentor's Personal Statement (500 word max)***
Written by the mentor about the reasons for desiring the proposed apprenticeship. This can include life goals that motivate you to pursue this apprenticeship. We strongly encourage you to address what challenges this grant can help you overcome. This is an opportunity to speak to the jurors on why you should be selected for this grant. PDF format.
3. **Apprentice's CV/Resume ***
4. **Apprentice's Personal Statement (500 word max) ***
Written by the apprentice about the reasons for desiring the proposed apprenticeship. This can include life goals that motivate you to pursue this apprenticeship. We strongly encourage you to address what challenges this grant can help you overcome. This is an opportunity to speak to the jurors on why you should be selected for this grant. PDF format.
5. **Formal Proposal Describing the Apprenticeship (500 word max) ***
This should be written jointly, and describe the proposed apprenticeship including goals and vision for the time spent working together, and benefits for both mentor and apprentice. Consider this the document that will help the jury understand what your proposed apprenticeship would look like on a weekly and monthly basis. This is a document you that should outline your apprenticeship timeline and goals.
6. **Budget ***
Budgets should illustrate how the grant funds will be used. Budget should show a total of \$15,000. All grants will be given for exactly \$15,000. Studio Potter may request receipts and invoices for the spending of grant monies at any time. Note: Wages for a mentor is not an appropriate budget item.

References

- Applicants will be asked to provide the contact information for two references each, totaling four references per application. When the applicant enters the reference's name in slide room, the reference will receive an email from slide room asking them to fill out the brief reference questionnaire. We will not accept letter as a reference – we require that the reference follow the instructions in the slide room email. There will be a text box for the reference, so if they have prepared a letter, they are able to copy and paste it.
- References will be asked to the following:
 1. **Name**
 2. **Phone Number**
 3. **Name of the applicant you are responding on behalf of**
 4. **Your relationship to the applicant**
 5. **Please describe the applicant based on your experiences**
Your answers are confidential and will not be shared with the applicant.
 6. **Would you recommend the applicant receive this grant?**
Your answers are confidential and will not be shared with the applicant.
 7. **Do you have any concerns about the applicant's ability to behave in a professional manner that respects the rights of people around them?**
Please explain.

Images

Both mentor and apprentice are required to submit 5-10 images of their work each, totaling 10-20 images. Images should be at least 1,000 pixels on the smallest side, in 72 dpi format. Please organize your images so that all mentor's images appear first, then all apprentice's images appear. By uploading an image, you grant Studio Potter copyright permission to use your image in press releases and publications